

MONTGOMERY COUNTY PUBLIC SCHOOLS
Department of Facilities Management
Division of Design and Construction
45 WEST GUDE DRIVE, SUITE 4300
ROCKVILLE, MARYLAND 20850

NOTICE TO TRADE CONTRACTORS
SILVER SPRING INTERNATIONAL MIDDLE SCHOOL ADDITION PROJECT

Lump sum sealed bids shall be received until **4:00 p.m.**, for the base bid and alternate bids, local time, **April 4, 2023**, by the Construction Manager, Henley Construction Company, Inc., 7940 Queenair Drive, Gaithersburg, Maryland 20879, for the **Silver Spring International Middle School Addition project, 313 Wayne Avenue, Silver Spring, Maryland 20910**.

Sealed bids shall be delivered via email – estimating@henleyconstruction.com - to the Construction Manager, Henley Construction Company, Inc. The qualification process will be conducted by the construction manager for the following trades (See Qualification Section):

- | | |
|--------------------------------|---------------------|
| 02A - Site Work | 08A - Windows |
| 02D - Asphalt Paving | 09A - Drywall - ACT |
| 03A - Building & Site Concrete | 15A - Plumbing/HVAC |
| 04A - Masonry | 15B - Sprinkler |
| 05A - Structural Steel | 16A - Electrical |
| 07A - Roofing** | |

There will be no public bid opening. All bids will be opened by the construction manager in the presence of Montgomery County Public Schools staff. The bids for the remaining bid packages shall also be submitted via email, by the due date and time, to the Construction Manager, to estimating@henleyconstruction.com.

List of Remaining Bid Packages:

02C - Building Demolition	10C - Toilet Partitions
02E - Line Striping Signage	10D - Signage
07B - Waterproofing	10E - Toilet Accessories
07E - Joint Sealant	10G - Folding Partitions
08B - Doors-Frames-Hardware	11B - Projection Screens
09B - Ceramic Tile	11C - Gymnasium Equipment
09C - Resilient-Carpet	11D - Stage Curtain
09D - Painting	11F - Commercial Laundry
09E - Wood Flooring	12A - Casework
09F - Resinous Flooring	12B - Blinds/Shades
10A - Visual Display Boards	12C - Telescoping Bleachers
10B - Lockers & Metal Shelving	14A - Elevator

Approval by Montgomery County Public Schools or Henley Construction Company, Inc. to bid prior projects does not constitute approval to bid this project. All major prime trade contractors must complete the qualification process for each upcoming project with the designated CM. Roofing contractors have a separate qualification process with Montgomery County Public Schools (MCPS).**

All major trade contractors must be qualified by the Construction Manager and approved by MCPS prior to entering into a contract on this project. Major trade bidders must submit their completed qualification forms to Henley Construction Company, Inc. one week prior to bid (not later than March 28, 2023) via email to: estimating@henleyconstruction.com You may also request qualification forms from this email address or access from Henley Construction's website, <https://henleyconstruction.com/subcontractor-qualification/> through the Subcontractor portal.

Bids received from companies that have not been qualified will not be considered. Prime Trade Contractors for the school project contemplated by this Notice will only be approved if the Construction Manager and MCPS deem them to be fully qualified and responsible. MCPS considers the ability and reliability to timely complete projects to be a critical aspect of being fully qualified and responsible.

Documents may be obtained on or after **February 28, 2023**, from the Construction Manager, Henley Construction Company, Inc., located at 7940 Queenair Drive, Gaithersburg, Maryland 20879. Request bidding documents via email to: estimating@henleyconstruction.com. All documents will be made available electronically.

The deadline for pre-bid questions, RFIs, is March 24, 2023. Answers will be issued to all bidders via Addendum. Send all questions electronically, via email, to estimating@henleyconstruction.com.

Bidders shall attend a pre-bid meeting on **March 15, 2023**, at **1:00 p.m.**, local time, at Silver Spring International Middle School, 313 Wayne Avenue, Silver Spring, Maryland 20910. Interested Subcontractors may also attend this pre-bid meeting.

Minority business enterprises are encouraged to respond to this Notice to Contractors.

Prevailing wages apply to this project. The wage determination is included in the bidding documents.

The Contractor or supplier who provides materials, supplies, equipment, and/or services for this construction project shall attempt to achieve the overall MBE goal for public school construction established for this project. All prime trade contractors, including certified MBE firms, when submitting bids or proposals as general or prime trade contractors, are required to attempt to achieve the set goal from certified MBE firms. Specific goals established per package are as stated in Section 008010 of the bidding documents.

Bidder shall submit the *Certified MBE Utilization and Fair Solicitation Affidavit* and the *MBE Participation Schedule* contained in Section 008010, "Minority Business Enterprise Procedures," with the bid, and failure to submit these forms will result in the bid being determined as non-responsive. The apparent low bidder shall be requested to submit other minority business enterprise material and supporting data within ten (10) working days after notification that the firm is the apparent low bidder.

Instructions pertaining to the bid bond, performance, and materials payment bond requirements are set forth in Section 002000, "Instructions to Bidders," and compliance with same shall be the responsibility of the Contractor submitting the bid.

The conditions contained in this Notice to Contractors, by their issuance, become a part of the Contract requirements. Failure to provide a complete bid, with all pricing may result in a non-responsive bid.

The Board of Education reserves the right to accept any of the bids for Alternate work submitted, and may accept Alternates in any order or combination, unless specifically provided in the Contract Documents.

The Board of Education reserves the right to waive any informalities or immaterial deviations in the bids, or to reject, any or all bids.

BY ORDER OF THE BOARD OF EDUCATION

SETH P. ADAMS, DIRECTOR
DEPARTMENT OF FACILITIES MANAGEMENT

END OF SECTION